

Application for October 2024 Admission

Doctoral Course

Osaka School of International Public Policy (OSIPP)

Guidelines for Applicants

*This Guideline for Applicants is a translation from the original and shall not be regarded as official documentation. The English text has been provided merely as a reference. Please note that any official rules are based solely on the Japanese text.

Admission Policy

In order to achieve personnel development defined in its education objectives, Osaka University accepts individuals who, in the course at undergraduate school or master's degree course at graduate schools, acquired basic academic skills, expertise, an attitude of voluntarily learning, and are eager to find and explore problems. In order to select such students properly, graduate schools select students through a variety of screening methods.

In order to nurture personnel who meet its educational objectives, OSIPP carefully selects persons with the following qualities, in accordance with Osaka University's Admission Policy.

- Individuals interested in public policy issues such as peace and security, environmental issues, economic development, and the protection of human rights
- Individuals aspiring to unravel and clarify such issues from a variety of perspectives
- Individuals wishing to actively discuss with others, making use of their knowledge and points of view
- Individuals wishing to take initiative in solving public policy issues
- Individuals who are interested in languages, especially English, who wish to improve their proficiency and actively share their ideas with the world

In order to select such individuals for entry into its master course, OSIPP requires applicants to take an examination to measure English proficiency, and conducts an oral examination based on a submitted research proposal. For entry into the doctoral course, applicants must also submit a master's thesis or other equivalent document.

- Regarding English proficiency, applicants are required to have achieved a certain level in reputable tests, such as TOEFL, TOEIC, and IELTS.
- The research proposal must contain a logical and persuasive explanation regarding the topic the applicant plans to conduct research on after admission, as well as their awareness of the issues associated with the topic, and intended methodology.
- The oral examination tests the applicant's ability in terms of what is contained in their research proposal, as well as their communication skills in persuasively conveying their assertions and accurately answering questions from the examiners.
- The Master's thesis (or equivalent document) is assessed by faculty members based on their professional perspectives.

[Tuition Fee Exemption for International Honors Students]

Osaka University has a tuition fee exemption system (Tuition Fee Exemption for International Honors Students) for privately-funded international students who are of excellent academic standing in the graduate school entrance examinations. The aim of this system is to further strengthen research capabilities and promote the acceptance of international students. This entrance examination is subject to the Tuition Fee Exemption for International Honors Students. Successful applicants for this program/course qualify for the tuition fee exemption under this system.

1. Eligible Persons : Students who fall under all of the following:

- (i) Those whose status of residence is "Student"
- (ii) Those who are not receiving financial aid for tuition fees, such as Japanese Government Scholarship Students (MEXT students) or foreign government-sponsored students, etc.
- (iii) Those who are not receiving financial aid equivalent to the amount of tuition fees to cover such fees from scholarship foundations, etc.

2. Exemption Detail: Full tuition exemption

3. How to be notified of exemption decision: The number of students who are eligible for exemption will be determined based on the results of the entrance examination. After screened by OSIPP, successful candidates will be notified individually. (Notification will not be made to anyone other than those eligible for the exemption.)

I Number to Be Admitted in Each Department (Major Area)

Department (Major area)	Number to be admitted
International Public Policy	A few students in each department
Comparative Public Policy	

1. Applicants are to select the department they wish to apply for from the two majors listed above. Please determine which academic member you wish to have as your supervisor by referring to the research topics listed in the "教員スタッフ (Academic Staff)", and select the department which the first-choice academic member belongs. For the second-choice faculty member, you may select an academic member who belongs to a different department.

II Schedule for Entrance Examinations *Times are JST.

	For Fall Admission	Target group
Deadline for the Qualifying Review	Friday, 24 May 2024 (Must arrive by 4:30 p.m.)	Applicants who meet the eligibility requirements (1) through (5) are not required to undergo the Qualifying Review. Only those who intend to apply for one of the application qualifications (6)–(8).
Announcement of results	Around Monday, 3 June 2024	
Examination Fee payment period	Tuesday, 21 May 2024～ Tuesday, 11 June 2024, 4:30 p.m.	All Applicants (Not required for MEXT Scholarship students, internal students, etc.)
Application Documents Postmarked by	From overseas: Friday, 31 May 2024 From Japan Domestic: Friday, 7 June 2024	Submitting application materials by mail (See application guidelines “VI Application Procedures and Important Information for details
Application period	Monday, 10 June 2024～Tuesday, 11 June 2024 9:00 a.m. ~ 4:30 p.m. *Excludes 11:30 a.m. - 12:30 p.m. and Saturdays and Sundays ※If mailed, must arrive by the last day of the period.	All Applicants
Connectivity Test	Thursday, 27 June 2024 (all day) All Applicants (However, no connection test is required for those who come to OSIPP.)	
Oral Examinations	Saturday, 6 July 2024 (all day)	All Applicants
Additional supplementary dates	10:00 a.m. ~ Monday, 8 July 2024	Applicants who experienced connection problems on the day of the Oral examination.
Additional supplementary dates	10:00 a.m. ~ Tuesday, 9 July 2024	Applicants who were unable to take the oral examination due to connection problems on the day of the additional supplementary dates
Announcement of Successful Applicants	1:00 p.m. ~ Friday, 19 July 2024	All Applicants
The request period of the Individual Results	Friday, 19 July 2024～Thursday, 1 August 2024	If you wish
Announcement of the Individual Results	Late November 2024	
Enrollment Procedure period	Monday, 29 July 2024～Wednesday, 31 July 2024 9:00 a.m. ~ 4:30 p.m. (Must arrive by 4:30 p.m.) *Excludes 11:30 a.m. - 12:30 p.m. ※If mailed, must arrive by the last day of the period.	All Applicants

III Application Criteria

Those who fulfill one of the following criteria may submit an application:

- (1) Those who have earned, or expect to earn (by September 30, 2024) a master's degree or an equivalent professional degree in Japan.
- (2) Those who have earned, or expect to earn (by September 30, 2024) a master's degree or an equivalent professional degree in a country other than Japan.
- (3) Those who have earned, or expect to earn (by September 30, 2024) a master's degree or an equivalent professional degree in Japan, by completing correspondence courses in Japan that are administered by a foreign educational institution.
- (4) Those who have earned, or expect to earn (by September 30, 2024) a master's degree or an equivalent professional degree from a recognized institution in a foreign country. The foreign educational institution should be one designated as being equivalent to a foreign graduate school by the Ministry of Education, Culture, Sports, Science and Technology (MEXT).
- (5) Those who have earned, or expect to earn (by September 30, 2024) a degree equivalent to a master's degree from the United Nations University.
- (6) Those who have completed a course at an educational institution specified in (4) or at the United Nations University; who have passed an examination and screening equivalent to that prescribed in article 16-(2) of the Standards for Establishment of Graduate Schools; and whose academic capabilities are deemed, or expect to be deemed as sufficient.
- (7) Those specified by MEXT (Ministry of Education Notification No. 118 dated 1 September 1989).
 - I) The applicant must have graduated from a university and should then have conducted research for at least two years at a university or research institution in Japan or in a foreign country, and must be recognized, on the basis of this research, as possessing academic abilities equivalent or superior to those holding master's degree by the Osaka School of International Public Policy, Osaka University (hereafter referred to as OSIPP).
 - ii) The applicant must have completed 16 years of formal study in a foreign country, or completed correspondence courses in Japan that are administered by a foreign educational institution and have thereby completed 16 years of formal study in a foreign country. The applicant should then have conducted research for at least two years at a university or research institution in Japan or in a foreign country, and must be recognized, on the basis of this research, as possessing academic abilities equivalent or superior to those holding a master's degree by OSIPP.
- (8) Those who are at least 24 years of age as of September 30, 2024, and can be recognized, by passing the "Preliminary Eligibility Screening" conducted by OSIPP, as possessing academic abilities equivalent or superior to those holding a master's degree or professional degree.

Qualifying Review

Applicants who meet the eligibility requirements (1) through (5) are not required to undergo the Qualifying Review.

A qualifying review will be administered for applicants who intend to apply based on application criteria (6) to (8).

The qualifying review will be based on the screening of application materials.

Those who pass the qualifying review can apply for the doctoral course entrance examination. Results of the qualifying review will be notified to applicants individually.

Qualifying Review Necessary Documents

Application deadline for qualifying review	By 4:30 p.m. Friday, 24 May 2024 (JST)
Documents required for an application for qualifying review* ₁	<p>(a) Application for qualifying review (use the form provided)</p> <p>(b) Curriculum Vitae</p> <p>(c) Certificate (documentation) of passing the qualifying review</p> <p>The following information issued by the university from which the applicant graduated from, signed by the president or equivalent of the university, in accordance with the example below.</p> <p>[Example]</p> <p>“University Name” hereby recognizes that “Student Name,” a student of the university, has passed the “Title of Examination” and has obtained a master’s degree or equivalent. Please find enclosed the attachments related to the examination.</p> <p>[Example of Attachments]</p> <ul style="list-style-type: none">• Criteria for passing the examination• Documentation of the relation between passing the examination and the requirements needed to successfully earn a master’s degree at the university.• Documentation showing the consistency between the person who passed the examination or who holds a master’s degree from another university that has transferred to the university and a doctoral degree-granting program at that university.
	<p>(a) Application for qualifying review (use the form provided)</p> <p>(b) Curriculum vitae (use the form provided)</p> <p>(c) Student registration certificate</p> <p>(d) Record of research achievements</p> <p>(e) Research topic certificate</p> <p>(f) Certificate of completion from the last school attended</p> <p>(g) Academic transcripts from the last school attended</p> <p>(h) Recommendation letter from a research supervisor</p>
	<p>(a) Application for qualifying review (use the form provided)</p> <p>(b) Curriculum vitae (use the form provided)</p> <p>(c) Student registration certificate</p> <p>(d) Record of research achievements</p> <p>(e) Certificate of completion from the last school attended</p> <p>(f) Academic transcripts of the last school attended</p> <p>(g) Recommendation letter from a research supervisor</p>
Announcement of results	Around Monday, 3 June 2024

(*1) Of the documents required for an application for a qualifying review, all certificates must be the original copy (photocopies are not permitted).

Student Registration Certificates are required for current students only.

A recommendation letter from a research supervisor is optional.

If application materials are in a language other than English, a Japanese translation by the applicant must be attached.

The Osaka School of International Public Policy (hereafter referred to as OSIPP) may request a translation certified by a government or public organization.

(*2) Use a black ballpoint pen to fill out application forms and documents (erasable pens and pencils are not permitted).

Applicant Categories

Applicants will be divided into the following three categories:

1. Non-students

Employed individuals

2. International students

Those who fall under the following:

(1) Those who do not have Japanese citizenship or permanent residence status

(2) Those who have Japanese citizenship who received at least nine years of education other than the Japanese system between junior high school and university

3. General admission

Those who do not fall under category 1 or 2

IV Selection Process

The selection process will be conducted the screening of application materials, an external English proficiency examination, master's thesis review and oral examination.

(1) Screening of application materials

Application materials, including the research proposal, will be screened collectively.

(2) External English proficiency score from at least one or more of the following 3 examinations

The examination date shown on the certificate must be within five years from the time of application to be valid.

(a) Test of English as a Foreign Language (TOEFL)

- TOEFL iBT® Home Edition is permitted. TOEFL-ITP is NOT permitted.

- The TOEFL iBT® Home Edition requires equipment such as a camera and microphone in addition to a computer.

Be sure to check the TOEFL website below to prepare for the examination.

https://www.toefl-ibt.jp/test_takers/at-home.html

(b) The Listening & Reading Test portion of the Test of English for International Communication (TOEIC)

- TOEIC-IP and TOEIC Bridge Test are NOT permitted.

(c) International English Language Testing System (IELTS) Academic

- IELTS General Training is NOT permitted.

- There are two methods to take IELTS Academic: with pencil and paper or on a computer. Both methods are permitted.

(3) Master's thesis review

(4) Oral examination

The oral examination will focus on the applicant's research plans based on the research proposal.

1. How to Conduct Oral Examinations and Connection Tests

The oral examination will be administered online. We ask that all applicants participate in the Connectivity Test.

The examination will be held using Zoom Cloud Meetings (hereafter referred to as Zoom).

Applicants should clear their schedules for the entire day on the following dates.

Applicants are to use your own computer or other equipment to take the examination and are to take the oral examination from the examinee's own home or at a location with a good internet connection. However, the following conditions must be met in order to take the examination.

(a) The applicant must have a good Internet connection.

(b) It must be an enclosed space that cannot be seen from the outside and can be used as a private room during the examination.

(c) The space must be at least as quiet as a room in a residence, with no sound leaking outside.

(d) Earphones or headphones may not be used during the examination.

Applicants will be notified of their examination time on Zoom by email.

*Times are JST.

Connectivity Test	Thursday, 27 June 2024 We ask that all applicants participate in the Connectivity Test. Applicants are to connect to Zoom using your own computer or other equipment from the location they plan on taking the oral examination.
Oral examination dates	Saturday, 6 July 2024 Applicants who are unable to take the oral examination due to connection problems on the day of the entrance examination will be allowed to take a follow-up examination. In case of connection trouble, please keep the supplementary examination and the supplementary examination reserve date listed in the application guideline "II Schedule for Entrance Examination" open all day.

2. Preparation needed for the online oral examination

To take the oral examination online, applicants must be able to converse with the oral examination interviewer using video and audio without any connectivity issues. The video and audio must be clear with little to no lag or disruption for both the applicant and the oral examination interviewer. Before the Connectivity Test date, be sure to install Zoom on the device to be used during the oral examination. Refer to the Zoom System Requirements and be sure to have an Internet connection and any equipment necessary. Avoid 3G connections and use 4G/LTE as much as possible. Be sure to meet the recommended standards in the Processor and RAM Requirements section.

3. Coming to OSIPP and taking the online examination at OSIPP

If you do not have the necessary Internet connection to take the online examination, you may come to OSIPP to take the online examination (no connection test is required for those who come to OSIPP).

In addition, applicants within Japan who have a poor connection on the Connectivity Test or the oral examination may be asked to come and take the oral examination online at OSIPP.

Applicants who come to OSIPP are not required to take the test in person, but are required to take the online test in a classroom at OSIPP using a PC provided by OSIPP.

In principle, applicants taking the oral examination from overseas will connect from the location they are in.

4. Misconduct relating to the oral examination

The applicant's identity will be verified at the beginning of the oral examination. The oral examination will be recorded by OSIPP. If any misconduct is identified, the acceptance will be withdrawn and severe disciplinary action will be taken even if the applicant is admitted, such as discontinuing admission. Do not commit misconduct.

Misconduct includes the following acts: the applicant or a person instructed by the applicant recording the audio or taking a video of the oral examination content in any way; verbally leaking information on the oral examination during the examination period including the supplementary dates and additional dates; cheating during the oral examination using electronic devices such as a computer or smartphone, documents, notes, or paper; and acts that cause suspicion of cheating (in principle, looking at the research proposal is not permitted unless the applicant has permission from the interviewer). If any misconduct is identified, the acceptance will be withdrawn and severe disciplinary action will be taken even if the applicant is admitted, such as discontinuing admission. Do not commit misconduct.

V Application Materials

1. Application form and curriculum vitae (use the form provided)

Applicants should list a phone number and email address where they can be reached at any time in case there are connectivity issues during the online examination.

Include a 5.5 cm (H) x 4.5 cm (W) photo of the applicant's upper body without hats, taken within the last three months, on the space provided on the application form.

2. Academic transcripts issued by a university or specialist college, academic transcript of a master course, and certificate of completion (or expected completion)

In the case of graduation from overseas universities (including specialist colleges or equivalent institutions), also submit a certificate of the degree awarded.

(1) The documents must be originals or certified originals written in Japanese or English. Photocopies are not permitted.

(2) If application materials are in a language other than English, a Japanese translation by the applicant must be attached. OSIPP may request a translation certified by a government or public organization.

(3) Submit all transcripts from all universities and graduate schools you are currently attending or have attended. In the following cases also submit transcripts for the period you were enrolled.

- If you have a university to study abroad
- If there is a Credited Auditing Period
- Completion (or expected completion) from multiple universities due to double degree programs and joint degree programs.
- Transferring to a university from another academic institution.
- In the case of voluntary withdrawal from a university or graduate school, submit the academic transcripts for the time enrolled. If academic transcripts cannot be obtained, submit a certificate of voluntary withdrawal.

(4) International students may be asked for proof of Japanese proficiency.

3. English proficiency score of at least one of the following examinations: TOEFL, TOEIC, or IELTS (scores of two or more examinations may be submitted)

The examination date shown on the certificate must be within five years from the time of application to be valid.

The types of scores to be submitted and the method of submission are as follows.

	Types of Scores Accepted	How to apply (Submit by one of the following methods)
TOEFL	"Institutional Score Report" "Test Taker Score Report" "Examinee Score Report"	<p>The applicants request ETS to send directly to OSIPP^{※1} (the PDF will be delivered to OSIPP within approximately 2 weeks).</p> <p>The applicants should request ETS to send the original paper directly to OSIPP whenever possible, as it may take a long time for the original paper to be delivered to the candidate by mail.</p> <p>The applicants should complete the procedure for mailing the paper to himself/herself and submit the original paper mailed from ETS to OSIPP^{※2}</p>
TOEIC	"Official Score Certificate"	<p>Submit the original paper mailed by ETS to OSIPP.^{※2}</p> <p>In the case of taking the examination after April 2023, the digital certificate (the one with the QR code) ^{※3} sent to the examinee from ETS must be printed by the applicants and submitted to OSIPP (OSIPP will check the QR code against the digital certificate).</p>
IELTS	"Test Report Form"	<p>The applicants should complete the procedure of mailing the paper to himself/herself and submit the original paper mailed by IELTS to OSIPP.^{※2}</p> <p>The applicants requests IELTS to send the paper directly to OSIPP^{※1} (the paper will be delivered to OSIPP).</p>
※1	Addressee code, etc. : TOEFL...DI Code:7803、Department code:99、IELTS...To Osaka University, OSIPP	
※2	The original documents submitted by applicants will be returned with the examination voucher when it is sent. For applicants residing overseas, the original score will be returned after the announcement of successful applicants in the second screening. (Please note that as a rule, scores sent directly from the test administration organization will not be returned.)	
※3	Since the basic rule is to submit the original paper version, PDFs printed by the applicants themselves will not be accepted in principle. However, only for TOEIC, printed submission of digital certificates is acceptable because OSIPP can verify the contents by reading the QR code on the score.	

4. Master's thesis

Submit 3 copies (photocopies are permitted) of up to 2 master's theses or other documents for evaluation.

In principle, when submitting it written in languages other than Japanese or English, please attach a Japanese or English translation. Please note that the submitted thesis or documents will not be returned to the applicant.

5. Research proposal

Submit **7** copies (photocopies are permitted, include your name and research title in all copies) of the research proposal. The original copy should have a cover page using the prescribed format of OSIPP.

- The research proposal should be in Japanese or English.
- Prepare the research proposal on A4-sized paper (approximately 30 horizontal lines) using word processing software such as Microsoft Word. The content should be approximately 5,000 Japanese characters or 1,600 English words, and under 6 pages (strictly required) excluding the cover page and including work cited and footnotes.
- The content should clearly outline research conducted to date and what the applicant would like to research based on 1. (1) and (2), 2 (A), and (B) (1) and (2) below. Please write a research proposal that can be easily understood by non-specialists.

1. The current state of your research

- (1) Describe your research background, question, solutions, objective(s), methodology, characteristics and originality, referring to the existing academic literature.
- (2) Outline your research in progress and any research findings, and describe them in connection with what you have stated in (1).

2. Your research plan in the Doctoral Course

A. Research background

Based on the current state of your research you have described in 1, explain your research plan, research question, issues that need to be addressed, and how you have generated the ideas, referring to the existing academic literature.

B. Research objective(s) and content

- (1) Please state your research objectives, methods, and content.
- (2) Specifically, what will be elucidated and to what extent will it (they) be pursued during the doctoral course?

Please note that the research proposal will not be returned.

6. Examination admission card

7. Examination fee: 30,000 yen

Please pay the examination fee using the Examination Fee Payment System (the applicant is responsible for the system fee). After the payment is completed on the system, please download the receipt of the examination fee payment (PDF file) from the URL in the email you receive after payment, or from the "Go to login screen" in the procedure instructions, print it on A4 size paper, and submit it together with other application materials.

【URL*】<http://www.osipp.osaka-u.ac.jp/ja/procedures-to-pay-examination-fee/>

*The explanation with illustrations at the beginning is in Japanese only, but below that, the procedure is explained in text in Japanese and English.

- Those who expect to complete a master course at Osaka University or Osaka University Law School in September 2024 are exempt from the examination fee.
- Japanese Government (*Monbukagakusho*: MEXT) Scholarship recipients (hereafter referred to as MEXT Scholarship recipients) are exempt from the examination fee.

If for some reason the applicant is unable to pay the examination fee through the Examination Fee Payment System, they should contact OSIPP Educational Affairs Section well in advance.

※Please note that the examination fee is non-refundable even if the applicant fails the first screening.

Examination fee payment period	Tuesday, 21 May 2024 – 4:30 p.m. Tuesday, 11 June 2024
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8. Envelope (for sending examination admission card)

Write the applicant's name, address, and postal code on an N3 envelope (12 cm x 23.5 cm) and affix stamps worth 354 yen. If the postal rate is revised, affix a stamp equivalent to the standard postal rate of 50g or less and the express delivery rate. Applicants living overseas do not require an envelope since materials will be submitted by email.

9. Copy of residence card (front and back) (if applicable)

Foreign nationals who are already in Japan and have completed their Resident Registration (*jumin toroku*) must submit a copy of their residence card (front and back) on A4 paper showing the residence status, period of stay, and current address in Japan.

10. MEXT Scholarship recipient certificate (if applicable), Documents that can be used as proof for government-sponsored foreign students (if applicable).

11. Recommendation letter (optional)

Applicants who wish to submit a recommendation letter should use the form provided or an equivalent format. It should be written in Japanese or English, include the signature and contact information of the referee, and be submitted in a sealed envelope. Applicants may submit up to two recommendation letters*.

*The recommendation letter(s) cannot be from academic staff at OSIPP.

12. Doctoral Course Checklist

VI. Application Procedures and Important Information

Applicants are to submit all application materials to the Educational Affairs Section of OSIPP, Osaka University.

1. Application period

Application period	Monday, 10 June – Tuesday, 11 June 2024 9:00 a.m. – 4:30 p.m. (JST) (Excludes 11:30 a.m. – 12:30 p.m., Saturdays and Sundays)
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2. Where to submit application materials

Educational Affairs Section (*Kyomu-Kakari*)
Osaka School of International Public Policy
Osaka University
1-31 Machikaneyama-cho
Toyonaka City, Osaka, 560-0043 Japan
Phone: (06) 6850-5612 (Direct) *in Japanese

3. Submitting application materials by mail

(1) For application materials mailed from within Japan, please write "**Application materials for admission to the doctoral course of OSIPP is enclosed**" in red ink on the front of the envelope. Please send by **registered express mail**. Application materials that arrive after the application period will be accepted if using registered express mail and are postmarked by 7 June.

(2) For application materials mailed from overseas, please send by EMS, FedEx, DHL, UPS, or other equivalent method. Only EMS or other mail postmarked by May 31 (traceable but excluding sea or SAL mail) will be accepted even if it arrives after the application period. However, if the applicant checks the delivery status himself/herself as of the first day of the application period, and if it has not arrived at OSIPP, please send the "tracking URL and tracking number" and "all submitted application documents (copies)" by e-mail (addressed to: kyomu@osipp.osaka-u.ac.jp) within the application period.

Any application materials that arrive after the application period without following this procedure will NOT be accepted.

(3) Application materials that arrive before the application period will be accepted.

(4) We will not respond to inquiries about the arrival of documents.

4. Important Information

(1) Information in the application materials cannot be changed once submitted.

(2) Use a black ballpoint pen to fill out application forms and documents (erasable pens and pencils are not permitted).

(3) Examination admission cards will be mailed around 20 June.

(4) Application materials (include original copies of various certificates except for English proficiency score) cannot be returned, and except in part examination fees cannot be refunded. (See the Examination Fee Payment System)

(5) Applicants who make false statements in their applications may have their admission revoked even after they have been admitted.

(6) In principle, applicants with disabilities who wish to make special arrangements regarding entrance examinations and their studies should contact the Educational Affairs Section of OSIPP by Friday, 24 May 2024.

VII Announcement of Successful Applicants

The announcement will be made by posting a piece of paper listing the examinee numbers of successful applicants of the screening.

The announcement will also be posted on OSIPP's website for reference. (Please note that the website may be delayed for about one hour.) Only the applicants who pass the screening will receive a notification of acceptance by post. Applicants who fail to pass the screening will not receive a paper notification. We will not respond to phone or email inquiries regarding the announcement.

Date and Time	Friday, 19 July 2024, 1:00 p.m. (JST)
Place	Entrance of Osaka School of International Public Policy, Osaka University

VIII Enrollment Procedure

Date and Time	Monday, 29 July 2024 – Wednesday, 31 July 2024, 9:00 a.m. – 4:30 p.m. (Must arrive by 4:30 p.m. JST)* *Excludes 11:30 a.m. – 12:30 p.m.
Place	Educational Affairs Section of Osaka School of International Public Policy, Osaka University
Enrollment information	Details regarding enrollment procedures will be sent with the notification of acceptance. The enrollment fee to complete the enrollment procedures is 282,000 yen. The tuition fee of 267,900 yen for half year (535,800 total for the academic year) should be paid by late November (tentative).

(1) In principle, successful applicants should complete enrollment procedures by post. Incomplete enrollment materials may not be accepted.

Those who do not complete enrollment procedures within the specified period will be assumed to have withdrawn enrollment.

(2) Those who expect to complete a master course at Osaka University or Osaka University Law School in September 2024 are exempt from the enrollment fee.

(3) Those who will enroll as MEXT Scholarship recipients are exempt from the enrollment fee and tuition fee.

(4) The enrollment fee and tuition fee may be changed.

If the tuition fee is changed after enrollment, the change will be applied from the time of revision.

IX Disclosure of Entrance Examination Results

Requesting individual entrance examination results

The following individual results will be disclosed upon request from applicants.

- English proficiency evaluation (pass/no pass)
- Final score of the screening of application materials
- Final score of the oral examination
- Final score of the master's thesis
- Lowest score of successful applicants overall (excluding the English proficiency examination score)

How to receive individual entrance examination results

To receive individual entrance examination results, submit the Individual Results Form. The request period is from Friday, 19 July to Thursday, 1 August. It must arrive by the final day within the request period.

Results will be sent at the end of November to applicants who wish to receive the results. An envelope displaying 親展 (meaning "confidential") will be addressed to the applicant.

X Personal Information Protection Policy

- Names, addresses, and other personal information obtained through the application procedure will be used in the Entrance Examination Process, Announcement of the Successful Applicants, Admission Procedures and Student Support (Scholarship Applications and Tuition Exemptions).
For those admitted to Osaka University, personal information will also be used in academic-related matters (such as keeping academic and registration records), in student support matters (such as health care management, scholarship applications, career support, etc.), and in school fee management.
- Personal data such as examination scores, etc. are used for compiling and analyzing data about examination results and for researching and studying methods for screening applicants.
- When carrying out the procedures above, part of the procedure may be entrusted to third parties. In such cases, after concluding a contract with the third party to ensure that personal information is handled properly, we will provide the party with all or part of the personal information that was submitted to us.

XI Other

Please refer to OSIPP's website, etc. for information on the Graduate School, including the composition of courses, Article 14 of the Standards for Establishment of Graduate Schools (see below) for applicable subjects and methods of enrollment, etc.

Standards for Establishment of Graduate Schools Article 14 (Special Provision for Article 14)

The graduate school may, if necessary, from an educational standpoint, provide education through appropriate means, which include conducting classes or research guidance in the evening and other certain hours and periods.

April 2024

Contact Information:

Educational Affairs Section (*Kyomu-Kakari*)
Osaka School of International Public Policy
Osaka University
1-31 Machikaneyama-cho
Toyonaka City, Osaka, 560-0043 Japan
Phone: (06) 6850-5612 (Direct) *in Japanese
Email: kyomu@osipp.osaka-u.ac.jp

大阪大学大学院国際公共政策研究科博士後期課程（2024年10月入学）

Application Form for Doctoral Course (Enrollment in October 2024)

Date of Application (YYYY/MM/DD) : _____ / _____ / _____

To the President of Osaka University

<i>Furigana</i>			
Name	(Family Name)	(First Name)	(Middle Name)
Date of Birth	/ /	(YYYY/MM/DD)	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> N/A

I hereby submit my application to apply for admission to the Osaka School of International Public Policy Doctoral Course, Osaka University.

If you are/were an Osaka University student, please write your student ID (e.g., 31A0000)		Examinee's Number	*Please leave this row blank.
Applicant Category	<input type="checkbox"/> General admission <input type="checkbox"/> Non-students <input type="checkbox"/> International students (<input type="checkbox"/> MEXT Scholar <input type="checkbox"/> Privately-funded <input type="checkbox"/> Government dispatched)		
Tuition Fee Exemption for International Honors Students	<For only privately funded international students who meet the requirements> I wish to apply for Tuition Fee Exemption for International Honors Students. (Yes • No) Note: Please circle an item in the () .		
Department to apply for	<input type="checkbox"/> Please select the department in which your first-choice supervisor belongs.. <input type="checkbox"/> International Public Policy (国際) <input type="checkbox"/> Comparative Public Policy (比較)		
Please fill out the exam date of the English proficiency test you are submitting. (YYYY/MM/DD)		TOEFL (iBT PBT)	/ /
		TOEIC	/ /
		IELTS	/ /
Whether or not you wish to take the oral exam online at OSIPP if you do not have sufficient Internet access.		<input type="checkbox"/> I will come to OSIPP (Those residing in Japan only) <input type="checkbox"/> I will not come to OSIPP The exam will be taken online, even if you are taking the exam in person. It is not an in-person exam.	
Name of University (Undergraduate Level)	University 大学 Faculty 学部 学科 (Date of Degree received (YYYY/MM/DD): _____ / _____ / _____)		
Application Criterion	<input type="checkbox"/> Please circle the applicable criterion number based on "II Applicant Criteria" of the Guidelines for Applicants. (1) <input type="checkbox"/> (2) <input type="checkbox"/> (3) <input type="checkbox"/> (4) <input type="checkbox"/> (5) <input type="checkbox"/> (6) <input type="checkbox"/> (7) <input type="checkbox"/> (8) <input type="checkbox"/>		
Name of University (Graduate Level)	Graduate School 大学 大学院 研究科 Department 専攻 <input type="checkbox"/> National <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Foreign Universities (Completed Year/Month: _____ / _____) <input type="checkbox"/> Graduated • Expected		
Nationality	(日本国籍の者は都道府県名を記入してください。)		
Research Title	Title: Subtitle (If there is one):		
(Master's) Thesis title you wish to have reviewed			
Name of your desired supervisor	Your First Choice	Your Second Choice (must also be filled in)	
Current address and contact information	(〒 - -) Tel - - Mobile phone - -		
	E-mail		
Other address and information	(〒 - -) Name Tel		
Recommendation Letter(s)	<input type="checkbox"/> I submit. <input type="checkbox"/> I do not submit. When submitting, please provide the name and affiliation of the nominator(s). Name Affiliation		

(Note)

1. All the information, except the examinee's number, must be completed by the applicant.

2. Please tick the appropriate box for the items marked with a symbol.

3. Please be sure to fill out the name of your desired supervisor, not only your first choice, but also your second choice.

履歴書

Curriculum Vitae

Osaka School of International Public Policy Doctoral Course
大阪大学大学院国際公共政策研究科博士後期課程

学 歷 Background	教育課程	Name of School 学校名 (所在国名)	Country or Region of Location Standard Period of Study 〔正規の修業年限〕	入学・卒業の年月
	初等教育 (小学校) Elementary School			Enrollment 入学 YYYY MM 年 月
		(国)〔年〕		Graduation 卒業 YYYY MM 年 月
	中等教育 (中学校) Junior High School			入学 年 月
		(国)〔年〕		卒業 年 月
	中等教育 (高等学校) High School			入学 年 月
		(国)〔年〕		卒業 年 月
	高等教育 (大学) University (Undergraduate Level)			入学 年 月
		(国)〔年〕		卒業 年 月
	高等教育 (大学院) University (Graduate Level)			入学 年 月 (Expected) Completion 修了(見込み) 年 月
	(国)〔年〕		年 月	
	(国)〔年〕		年 月	
	Total 計		〔年〕	
研究 学生等 Non-degree student				入学 年 月 終了 年 月
				入学 年 月 終了 年 月
職 歴 ・ 研 究 歴 等 Job History Research History	勤務先・研究機関等の名称/ Name of Employer (Institution) [在籍年月/Period]			期間
				自/From 年 月 至/To 年 月
				自 年 月 至 年 月
				自 年 月 至 年 月
				自 年 月 至 年 月
取得 した 学位 Conferred Degree	学位の名称/Name of Degree	取得年月日/Conferred Date	授与機関名/Institution	

(注) 初等教育から高等教育まで日本で教育を受けた者は、学校の所在国名欄、初等教育(小学校)欄及び中等教育(中学校)欄を省略してもかまいません。

受験番号

*Please leave this row blank.

推薦書 Recommendation Letter

Applicant Category General admission Non-students International Students
出願者の区分 ※一般 ・ 社会人 ・ 外国人留学生等

Osaka School of International Public Policy Doctoral Course
大阪大学大学院国際公共政策研究科博士後期課程

フリガナ	
出願者氏名 Applicant's Name	
推薦理由 / Reason for Recommendation	
<p>推薦者 職・氏名 氏名はブロック体で記入の上、併せて直筆でお願いします。</p> <p>Please handwrite your name.</p>	
出願者との関係 Contact Information 問い合わせ先を記入してください。	

Examinee's Number 受験番号	*Please leave this row blank.	
Osaka School of International Public Policy Doctoral Course 大阪大学大学院国際公共政策研究科博士後期課程 (2024年10月入学/Enrollment in October 2024)		
Examination 受	Admission 驗	Card 票
Please bring this card during the examination. (注)受験中は本票を必ず携帯してください		
フリガナ Name 氏名		
Applicant Category 出願者の区分	General admission ※ 一般 Non-students ・ 社会人 International students ・ 外国人留学生等	
Department to apply for 出願を希望する専攻	※ International Public Policy ・ 国際公共政策専攻 Comparative public Policy ・ 比較公共政策専攻	

※印欄は○印で囲んでください。/ Please circle the applicable choice for items marked with a ※ symbol.

..... 切り離さないでください

切り離さないで、このまま提出してください。

Please submit this page without detaching the bottom half.

受験番号	*Please leave this row blank.
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2024 年度 大阪大学大学院国際公共政策研究科博士後期課程
(2024年10月入学)

Osaka School of International Public Policy Doctoral Course
(Enrollment in October 2024)

Research Proposal
研究計画書表紙

フリガナ <i>Furigana</i>	
Name 氏名	

Applicant Category 出願区分	General admission Non-students International MEXT scholar Private-funded Government dispatched ※ 一般 ・ 社会人 ・ 留学生等(※ 国費 ・ 私費 ・ 政府派遣)
Department of first choice 第1志望の専攻名 Department to apply for 出願を希望する専攻名	※ 第1希望教員の所属する専攻に○印 International Public Policy 国際公共政策専攻 ・ Comparative Public Policy 比較公共政策専攻 Please circle one of the departments which your first desired supervisor belongs to.

Research Title 研究題目	
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Date (Year/Month/Date) 作成日	年 月 日
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(注) 1. 受験番号以外は本人が記入してください。
All the information, except the examination number, must be completed by the applicant.
2. ※の項は該当する事項を○印で囲んでください。
Please circle the appropriate choice for items marked with a ※ symbol.

Doctoral Course Checklist

Submit application materials in order as listed below, with this checklist at the top (Also submit this checklist)

Category: General Admission/Non-students/International Students **First choice of department (circle one):** International Public Policy/Comparative Public Policy

Name of Applicant: _____ (For foreign nationals, the name should match that on the English proficiency examination, written in English letters)

No.	Application materials	Information to check
1	Application form Curriculum vitae	<input type="checkbox"/> There are no omissions or errors <input type="checkbox"/> A photo of the applicant is attached (front-facing, top half, no hats, taken within 3 months) <input type="checkbox"/> The applicant is within one of the Application Criteria <input type="checkbox"/> The name of the university, school/faculty, university category, and date of (expected) completion matches the certificate of (expected) graduation or completion <input type="checkbox"/> 2 choices of Academic Staff are specified from the Academic Staff list
2	Academic transcripts (university) Academic transcripts (master's) Certificate of (expected) graduation (master's)	<input type="checkbox"/> For applicants who graduated from an overseas university, a certificate of the degree awarded is attached <input type="checkbox"/> It is the original copy A Japanese translation is attached if the certificate is in a language other than Japanese or English (a translation provided by the applicant is acceptable)
3	English proficiency examination score	<input type="checkbox"/> The score of at least 1 of the following: TOEFL, TOEIC, or IELTS (scores of 2 examinations may be submitted) <input type="checkbox"/> It is the original copy (copies made of the PDFs by the applicant are not acceptable) <input type="checkbox"/> It is less than 5 years between the examination date and the time of application (After 10 June 2019 for fall admission and 29 November 2019 for winter admission) <input type="checkbox"/> The examination is one of the following: TOEFL: Institutional Score Report, Test Taker Score Report, or Examinee Score Report (TOEFL-ITP is not acceptable) TOEIC (Listening and Reading portions): Official Score Certificate* (In principle, it must include a photo) *TOEIC-IP is not acceptable (TOEFL iBT Home Edition is acceptable) IELTS (IELTS Academic): Test Report Form* *IELTS General Training is not acceptable (Computer-delivered examinations are acceptable)
4	Master's thesis or other equivalent document* *Submit a master's thesis or equivalent document for examination	<input type="checkbox"/> There are up to 2 theses <input type="checkbox"/> For applicants of the winter admission entrance examination who wish to receive a deadline extension, the Confirmation of the Deadline Extension of the Master's Thesis for Winter Admission Entrance Examination form must be submitted <input type="checkbox"/> There are 3 copies (photocopies are acceptable) <input type="checkbox"/> It is in Japanese or English* *If it is in a foreign language other than English, submit a Japanese or English translation
5	Research proposal	<input type="checkbox"/> There are 7 copies (photocopies are acceptable) <input type="checkbox"/> The original (first) copy has a cover page <input type="checkbox"/> The other copies without the cover page have the applicant's name and research title displayed on the first page <input type="checkbox"/> It is in Japanese or English <input type="checkbox"/> It is on A4 sized paper (approximately 30 horizontal lines) using word processing software such as Microsoft Word <input type="checkbox"/> The content is approximately 5,000 Japanese characters or 1,600 English words <input type="checkbox"/> It is under 6 pages (strictly required) excluding the cover page and including work cited and footnotes
6	Examination admission card	<input type="checkbox"/> It is completed and does not have errors <input type="checkbox"/> The applicant category and department of choice match that on the application form
7	Examination fee: 30,000 yen Receipt of the examination fee payment	<input type="checkbox"/> MEXT Scholarship recipients and those who expect to complete a master course at Osaka University or Osaka University Law School in September 2024 (October 2024 admission) or March 2025 (April 2025 admission) are exempt from the examination fee
8	Envelope* *Not required for overseas applicants as they will be emailed	<input type="checkbox"/> It is an N3 envelope (12 cm x 23.5 cm) <input type="checkbox"/> Address, name, and postal code are included <input type="checkbox"/> Stamps worth 354 yen (including the express delivery rate) are affixed
Only for those to which the below applies		
	Foreign nationals <u>living in Japan</u> * *Excludes 90-day temporary visitors	<input type="checkbox"/> Copy of residence card* (front and back) *Submitted on A4 paper showing the residence status, period of stay, and current address in Japan
	MEXT Scholarship recipients	<input type="checkbox"/> MEXT Scholarship recipient certificate (not required for current OSIPP students)
	Recommendation letter (optional)	<input type="checkbox"/> It is in Japanese or English <input type="checkbox"/> It is submitted in a sealed envelope <input type="checkbox"/> There are up to 2 recommendation letters
	Other	<input type="checkbox"/> Submitted by post <input type="checkbox"/> Proof of Japanese proficiency (for International Students) <input type="checkbox"/> For applicants living overseas (Name of country/region: _____)