

**Application for April 2023 Admission**  
**Doctoral Course**  
**Osaka School of International Public Policy (OSIPP)**  
**Guidelines for Applicants**

\*This Guideline for Applicants is a translation from the original and shall not be regarded as official documentation. The English text has been provided merely as a reference. Please note that any official rules are based solely on the Japanese text.

**Admission Policy**

In order to achieve personnel development defined in its education objectives, Osaka University accepts individuals who, in the course at undergraduate school or master's degree course at graduate schools, acquired basic academic skills, expertise, an attitude of voluntarily learning, and are eager to find and explore problems. In order to select such students properly, graduate schools select students through a variety of screening methods.

In order to nurture personnel who meet its educational objectives, OSIPP carefully selects persons with the following qualities, in accordance with Osaka University's Admission Policy.

- Individuals interested in public policy issues such as peace and security, environmental issues, economic development, and the protection of human rights
- Individuals aspiring to unravel and clarify such issues from a variety of perspectives
- Individuals wishing to actively discuss with others, making use of their knowledge and points of view
- Individuals wishing to take initiative in solving public policy issues
- Individuals who are interested in languages, especially English, who wish to improve their proficiency and actively share their ideas with the world

In order to select such individuals for entry into its master course, OSIPP requires applicants to take an examination to measure English proficiency, and conducts an oral examination based on a submitted research proposal. For entry into the doctor course, applicants must also submit a master's thesis or other equivalent document.

- Regarding English proficiency, applicants are required to have achieved a certain level in reputable tests, such as TOEFL, TOEIC, and IELTS.
- The research proposal must contain a logical and persuasive explanation regarding the topic the applicant plans to conduct research on after admission, as well as their awareness of the issues associated with the topic, and intended methodology.
- The oral examination tests the applicant's ability in terms of what is contained in their research proposal, as well as their communication skills in persuasively conveying their assertions and accurately answering questions from the examiners.
- The Master's thesis (or equivalent document) is assessed by faculty members based on their professional perspectives.

## I Number to Be Admitted in Each Department (Major Area)

Department (Major area)	Number to be admitted	Additional information
International Public Policy	Fall and Winter Admission total: 11	The number includes employed applicants (non-students) and international students.
Comparative Public Policy	Fall and Winter Admission total: 10	

1. Applicants are to select one of the departments above as their first choice. The other department will be considered the applicant's second choice. Refer to “教員スタッフ(Academic Staff)” for research topics in each department.
2. Entrance examinations are held twice per year for fall and winter admission, however, the number of applicants to be admitted per term is not specified.  
Applicants may apply for both fall and winter admission.

## II Application Criteria

Those who fulfill one of the following criteria may submit an application:

- (1) Those who have earned, or expect to earn (by March 31, 2023) a master's degree or an equivalent professional degree in Japan.
- (2) Those who have earned, or expect to earn (by March 31, 2023) a master's degree or an equivalent professional degree in a country other than Japan.
- (3) Those who have earned, or expect to earn (by March 31, 2023) a master's degree or an equivalent professional degree in Japan, by completing correspondence courses in Japan that are administered by a foreign educational institution.
- (4) Those who have earned, or expect to earn (by March 31, 2023) a master's degree or an equivalent professional degree from a recognized institution in a foreign country. The foreign educational institution should be one designated as being equivalent to a foreign graduate school by the Ministry of Education, Culture, Sports, Science and Technology (MEXT).
- (5) Those who have earned, or expect to earn (by March 31, 2023) a degree equivalent to a master's degree from the United Nations University.
- (6) Those who have completed a course at an educational institution specified in (4) or at the United Nations University; who have passed an examination and screening equivalent to that prescribed in article 16-(2) of the Standards for Establishment of Graduate Schools; and whose academic capabilities are deemed, or expect to be deemed as sufficient.
- (7) Those specified by MEXT (Ministry of Education Notification No. 118 dated 1 September 1989).
  - i) The applicant must have graduated from a university and should then have conducted research for at least two years at a university or research institution in Japan or in a foreign country, and must be recognized, on the basis of this research, as possessing academic abilities equivalent or superior to those holding master's degree by the Osaka School of International Public Policy, Osaka University (hereafter referred to as OSIPP).
  - ii) The applicant must have completed 16 years of formal study in a foreign country, or completed correspondence courses in Japan that are administered by a foreign educational institution and have thereby completed 16 years of formal study in a foreign country. The applicant should then have conducted research for at least two years at a university or research institution in Japan or in a foreign country, and must be recognized, on the basis of this research, as possessing academic abilities equivalent or superior to those holding a master's degree by OSIPP.
- (8) Those who are at least 24 years of age as of March 31, 2023, and can be recognized, by passing the “Preliminary Eligibility Screening” conducted by OSIPP, as possessing academic abilities equivalent or superior to those holding a master's degree or professional degree.

## Qualifying Review

A qualifying review will be administered for applicants who intend to apply based on application criteria (6) to (8).

The qualifying review will be based on the screening of application materials.

Those who pass the qualifying review can apply for the doctoral course entrance examination. Results of the qualifying review will be notified to applicants individually.

## Qualifying Review Schedule and Necessary Documents

Application deadline for qualifying review		For Fall Admission: Friday, 17 June 2022 by 5:00 p.m. (JST)	For Winter Admission: Friday, 18 November 2022 by 5:00 p.m. (JST)
Documents required for an application for qualifying review*1	Application materials based on criterion (6)	(a) Application for qualifying review (use the form provided) (b) Certificate (documentation) of passing the qualifying review The following information issued by the university from which the applicant graduated from, signed by the president or equivalent of the university, in accordance with the example below. [Example] "University Name" hereby recognizes that "Student Name," a student of the university, has passed the "Title of Examination" and has obtained a master's degree or equivalent. Please find enclosed the attachments related to the examination. [Example of Attachments] <ul style="list-style-type: none"> <li>Criteria for passing the examination</li> <li>Documentation of the relation between passing the examination and the requirements needed to successfully earn a master's degree at the university.</li> <li>Documentation showing the consistency between the person who passed the examination or who holds a master's degree from another university that has transferred to the university and a doctoral degree-granting program at that university.</li> </ul>	
	Application materials based on criterion (7)	(a) Application for qualifying review (use the form provided) (b) Curriculum vitae (use the form provided) (c) Student registration certificate (d) Record of research achievements (e) Research topic certificate (f) Certificate of completion from the last school attended (g) Academic transcripts from the last school attended (h) Recommendation letter from a research supervisor	
	Application materials based on criterion (8)	(a) Application for qualifying review (use the form provided) (b) Curriculum vitae (use the form provided) (c) Student registration certificate (d) Record of research achievements (e) Certificate of completion from the last school attended (f) Academic transcripts of the last school attended (g) Recommendation letter from a research supervisor	
Announcement of results		Friday, 24 June 2022	Monday, 28 November 2022

(\*1) Of the documents required for an application for a qualifying review, all certificates must be the original copy (photocopies are not permitted).

Student Registration Certificates are required for current students only.

A recommendation letter from a research supervisor is optional.

If application materials are in a language other than English, a Japanese translation by the applicant must be attached.

The Osaka School of International Public Policy (hereafter referred to as OSIPP) may request a translation certified by a government or public organization.

(\*2) Use a black ballpoint pen to fill out application forms and documents (erasable pens and pencils are not permitted).

### Applicant Categories

Applicants will be divided into the following three categories:

1. Non-students

Employed individuals

2. International students

Those who fall under the following:

(1) Those who do not have Japanese citizenship or permanent residence status

(2) Those who have Japanese citizenship who received at least nine years of education other than the Japanese system between junior high school and university

3. General admission

Those who do not fall under category 1 or 2

### III Selection Process

The selection process will be conducted in two stages: the first screening (screening of application materials and an external English proficiency examination) and second screening (master's thesis review and oral examination).

If the number of applicants does not reach a certain number, the first screening will not be conducted, and all applicants will be subject to the second screening. In this case, the screening of application materials and external English proficiency examination will be included in the second screening. If the first screening will not be conducted, applicants will be notified when examination admission cards are sent out.

#### First Screening

1. The first screening will be based on the screening of application materials (excluding the master's thesis review) and the external English proficiency examination.

(1) Screening of application materials

Application materials, including the research proposal, will be screened collectively.

However, if the master's thesis is not submitted by the extended deadline (Tuesday, 10 January 2023) for winter admission, the applicant will fail to pass the first screening and will not proceed to the second screening.

(2) External English proficiency score of one or more of the following 3 examinations

**The examination date shown on the certificate must be within five years from the time of application to be valid.**

(a) Test of English as a Foreign Language (TOEFL)

- TOEFL iBT® Home Edition is permitted. TOEFL-ITP is NOT permitted.

-The TOEFL iBT® Home Edition requires equipment such as a camera and microphone in addition to a computer.

Be sure to check the TOEFL website below to prepare for the examination.

[https://www.toefl-ibt.jp/test\\_takers/at-home.html](https://www.toefl-ibt.jp/test_takers/at-home.html)

(b) The Listening & Reading Test portion of the Test of English for International Communication (TOEIC)

- TOEIC-IP and TOEIC Bridge Test are NOT permitted.

(c) International English Language Testing System (IELTS) Academic

- IELTS General Training is NOT permitted.

- There are two methods to take IELTS Academic: with pencil and paper or on a computer. Both methods are permitted.

#### Second Screening

1. The second screening will be based on the review of the master's thesis and oral examination.

Applicants who pass the first screening will be subject to the second screening.

(1) Master's thesis review

(2) Oral examination

The oral examination will focus on the applicant's research plans based on the research proposal.

2. Oral examination dates

Applicants should clear their schedules for the entire day on the following dates.

Applicants who pass the first screening will be notified of their examination time on Zoom by email.

(1) Oral examination dates

	Date	Time
Fall Admission	Sunday, 28 August 2022	10:40 a.m. – 5:30 p.m. (JST) (tentative)
Winter Admission	Saturday, 4 February 2023	

(2) Other dates

	Fall Admission	Winter Admission
Connectivity Test	Tuesday, 23 August 2022, 10:00 a.m. (JST)	Tuesday, 31 January 2023, 10:00 a.m. (JST)
	We ask that all applicants participate in the Connectivity Test. Applicants are to connect to Zoom from the location they plan on taking the oral examination.	
Supplementary dates	Monday, 29 August 2022, 10:00 a.m. (JST)	Monday, 6 February 2023, 10:00 a.m. (JST)
	Applicants who have connectivity issues on their examination date may take the oral examination on a supplementary date. However, this does not apply to applicants taking the examination on the supplementary dates as outlined in “VI Regarding supplementary examinations.” For fall admission, supplementary examinations will be held the day after the entrance examination date and for winter admission, two days after the entrance examination date.	
Additional supplementary dates	Tuesday, 30 August 2022, 10:00 a.m. (JST)	Tuesday, 7 February 2023, 10:00 a.m. (JST)
	For applicants who had connectivity issues on the supplementary examination date.	
Additional supplementary dates	Wednesday, 31 August 2022, 10:00 a.m. (JST)	Wednesday, 8 February 2023, 10:00 a.m. (JST)
	For applicants who had connectivity issues on the additional supplementary date the day before.	

3. How the oral examination will be administered

The oral examination will be administered online.

Applicants are to take the oral examination from home or at a location with a good internet connection. The examination will be held using Zoom Cloud Meetings (hereafter referred to as Zoom). Applicants within Japan who have a poor connection on the Connectivity Test date may be asked to come and take the oral examination online at OSIPP. In principle, applicants taking the oral examination from overseas will connect from the location they are in.

4. Preparation needed for the online oral examination

To take the oral examination online, applicants must be able to converse with the interviewer using video and audio without any connectivity issues. The video and audio must be clear with little to no lag or disruption for both the applicant and interviewer. Before the Connectivity Test date, be sure to install Zoom on the device to be used during the oral examination. Refer to the Zoom System Requirements and be sure to have an Internet connection and any equipment necessary. Avoid 3G connections and use 4G/LTE as much as possible. Be sure to meet the recommended standards in the Processor and RAM Requirements section.

5. Misconduct relating to the oral examination

The applicant's identity will be verified at the beginning of the oral examination. The examination will be recorded by OSIPP. If any misconduct is identified, the acceptance will be withdrawn and severe disciplinary action will be taken even if the applicant is admitted, such as discontinuing admission. Do not commit misconduct.

Misconduct includes the following acts: the applicant or a person instructed by the applicant recording the audio or taking a video of the oral examination content in any way; verbally leaking information on the oral examination during the examination period including the supplementary dates and additional dates; cheating during the oral examination using electronic devices such as a computer or smartphone, documents, notes, or paper; and acts that cause suspicion of cheating (in principle, looking at the research proposal is not permitted unless the applicant has permission from the interviewer). If any misconduct is identified, the acceptance will be withdrawn and severe disciplinary action will be taken even if the applicant is admitted, such as discontinuing admission. Do not commit misconduct.

## IV Application Materials

1. **Application form** and **curriculum vitae** (use the form provided)

Applicants should list a phone number and email address where they can be reached at any time in case there are connectivity issues during the online examination.

Include a 5.5 cm (H) x 4.5 cm (W) photo of the applicant's upper body without hats, taken within the last three months, on the space provided on the application form.

2. **Academic transcripts** of a university or specialist college, **academic transcript of a master course**, and **certificate of completion (or expected completion)**

In the case of graduation from overseas universities (including specialist colleges or equivalent institutions), also submit a certificate of the degree awarded.

(1) The documents above must be the original copy or proof of the original copy in Japanese or English. Photocopies are not permitted.

(2) If application materials are in a language other than English, a Japanese translation by the applicant must be attached.

OSIPP may request a translation certified by a government or public organization.

(3) If the applicant has graduated/completed or expects to graduate from/complete multiple universities/graduate schools, provide a certificate of completion (or expected completion) or academic transcript from each. This includes the following:

- Completion (or expected completion) from multiple universities due to double degree programs and joint degree programs.
- Transferring to a university from another academic institution.
- In the case of voluntary withdrawal from a university or graduate school, submit the academic transcripts for the time enrolled. If academic transcripts cannot be obtained, submit a certificate of voluntary withdrawal.

(4) International students may be asked for proof of Japanese proficiency.

**3. English proficiency score of at least one of the following examinations: TOEFL, TOEIC, or IELTS** (scores of two or more examinations may be submitted)

The examination date shown on the certificate must be within five years from the time of application to be valid.

For TOEFL, submit the original copy of the Institutional Score Report, Test Taker Score Report, or Examinee Score Report. For TOEIC, submit the original copy of the Official Score Certificate. For IELTS, submit the original copy of the Test Report Form. For TOEFL and IELTS, it is possible to request the scores to be directly sent to OSIPP (For TOEFL, use Code: 7803. For IELTS, send to "Osaka University, OSIPP"). For TOEFL in particular, if at all possible, please request ETS to send the scores directly to OSIPP; this can be done free of charge if done online by the day before the TOEFL examination (by the specified time). \*In recent years, due to COVID-19, it tends to take longer for the original paper scores to arrive by post. For this reason, OSIPP has begun using "ETS Data Manager", which allows us to accept scores quickly online. (Please note that electronic scores sent by examinees are not accepted as originals.)

The original copies submitted enclosed with other application materials will be returned to applicants with the examination admission card by post. For applicants living overseas, the original copies will be returned after the results for the second screening are announced. However, the scores sent directly to OSIPP from ETS or IELTS will not be returned as a rule.

**4. Master's thesis**

Submit **3** copies (photocopies are permitted) of up to 2 master's theses or other equivalent documents for evaluation.

In principle, the thesis should be in Japanese or English. If it is in a foreign language other than English, submit a Japanese or English translation.

Please note that the submitted thesis or documents will not be returned to the applicant.

**5. Research proposal**

Submit **9** copies (photocopies are permitted, include your name and research title in all copies) of the research proposal. The original copy should have a cover page using the prescribed format of OSIPP.

- The research proposal should be in Japanese or English.
- Prepare the research proposal on A4-sized paper (approximately 30 horizontal lines) using word processing software such as Microsoft Word. The content should be approximately 5,000 Japanese characters or 1,600 English words, and under 6 pages (strictly required) excluding the cover page and including work cited and footnotes.
- The content should clearly outline research conducted to date and what the applicant would like to research based on 1. (1) and (2), 2 (A), and (B) (1) and (2) below. Please write a research proposal that can be easily understood by non-specialists.

**1. The current state of your research**

- (1) Describe your research background, question, solutions, objective(s), methodology, characteristics and originality, referring to the existing academic literature.
- (2) Outline your research in progress and any research findings, and describe them in connection with what you have stated in (1). In that regard, please make clear what the content of your research will be if you are admitted to the doctoral course.

**2. Your research plan in the Doctoral Course**

**A. Research background**

Based on the current state of your research you have described in 1, explain your research plan, research question, issues that need to be addressed, and how you have generated the ideas, referring to the existing academic literature.

**B. Research objective(s) and content**

- (1) Please state your research objectives, methods, and content.
- (2) Specifically, what will be elucidated and to what extent will it (they) be pursued during the doctoral course?

Please note that the research proposal will not be returned.

## 6. Examination admission card

## 7. Examination fee: 30,000 yen

Please pay the examination fee using the Examination Fee Payment System (the applicant is responsible for the system fee). After the payment is completed, the receipt of the examination fee payment (PDF) should be downloaded, printed on A4 size paper, and submitted with the application materials.

【URL\*】<http://www.osipp.osaka-u.ac.jp/wp-content/uploads/2022/05/Procedures-to-pay-Examination-Fee-2022-May.pdf>

\*The explanation with illustrations at the beginning is in Japanese only, but below that, the procedure is explained in text in Japanese and English.

- Those who expect to complete a master course at Osaka University or Osaka University Law School in March 2023 are exempt from the examination fee.

- Japanese Government (*Monbukagakusho*: MEXT) Scholarship recipients (hereafter referred to as MEXT Scholarship recipients) are exempt from the examination fee.

If for some reason the applicant is unable to pay the examination fee through the Examination Fee Payment System, they should contact OSIPP Educational Affairs Section well in advance.

	Fall Admission	Winter Admission
Examination fee payment period	Friday, 10 June 2022 – Friday, 1 July 2022	Tuesday, 15 November 2022 – Monday, 5 December 2022

## 8. Envelope (for sending examination admission card)

Write the applicant's name, address, and postal code on an N3 envelope (12 cm x 23.5 cm) and affix stamps worth 354 yen. If the postal rate is revised, affix a stamp equivalent to the standard postal rate of 50g or less and the express delivery rate. Applicants living overseas do not require an envelope since materials will be submitted by email.

## 9. Copy of residence card (front and back) (if applicable)

Foreign nationals who are already in Japan and have completed their Resident Registration (*jumin toroku*) must submit a copy of their residence card (front and back) on A4 paper showing the residence status, period of stay, and current address in Japan.

## 10. MEXT Scholarship recipient certificate (if applicable)

## 11. Recommendation letter (optional)

Applicants who wish to submit a recommendation letter should use the form provided or an equivalent format. It should be written in Japanese or English, include the signature and contact information of the referee, and be submitted in a sealed envelope. Applicants may submit up to two recommendation letters\*.

\*The recommendation letter(s) cannot be from academic staff at OSIPP.

## 12. Doctoral Course Checklist

# V. Application Procedures and Important Information

Applicants are to submit all application materials to the Educational Affairs Section of OSIPP, Osaka University.

## 1. Application period

	Fall Admission	Winter Admission
Application period	Wednesday, 29 June – Friday, 1 July 2022 9:00 a.m. – 4:30 p.m. (JST) (Excludes 11:30 a.m. – 12:30 p.m.)	Thursday, 1 December – Monday, 5 December 2022 9:00 a.m. – 4:30 p.m. (JST) (Excludes 11:30 a.m. – 12:30 p.m. and weekends)

- If the deadline for the master's thesis of the currently enrolled graduate school is after OSIPP's application period, applicants may submit their master's thesis by Tuesday, 10 January 2023 for winter admission only (by 4:00 p.m. for in-person drop-offs). Be sure to submit the "Confirmation Form for Winter Admission Master's Thesis Submission Extension" when submitting the other application materials. If the master's thesis is not submitted by the extended deadline, the applicant will fail to pass the first screening (the examination fee will not be refunded).

## 2. Where to submit application materials

Educational Affairs Section (*Kyomu-Kakari*)  
Osaka School of International Public Policy  
Osaka University  
1-31 Machikaneyama-cho  
Toyonaka City, Osaka, 560-0043 Japan  
Phone: (06) 6850-5612 (Direct) \*in Japanese

## 3. Submitting application materials by mail

(1) For application materials mailed from within Japan, please write **"Application materials for admission to the doctoral course of OSIPP is enclosed"** in red ink on the front of the envelope. Please send by **registered express mail**. Application materials that arrive after the application period will be accepted if using registered express mail and are postmarked by 29 June for fall admission and by 1 December for winter admission.

(2) For application materials mailed from overseas, please send by EMS, FedEx, DHL, UPS, or other equivalent method. Application materials that arrive after the application period will NOT be accepted.

(3) Application materials that arrive before the application period will be accepted.

## 4. Important Information

(1) Information in the application materials cannot be changed once submitted.

(2) Use a black ballpoint pen to fill out application forms and documents (erasable pens and pencils are not permitted).

(3) Examination admission cards will be mailed around 22 July for fall admission entrance examinations and 22 December for winter admission entrance examinations.

(4) Application materials cannot be returned, and examination fees cannot be refunded.

(5) Applicants who make false statements in their applications may have their admission revoked even after they have been admitted.

(6) In principle, applicants with disabilities who wish to make special arrangements regarding entrance examinations and their studies should contact the Educational Affairs Section of OSIPP by Wednesday, 15 June 2022 for fall admission and Wednesday, 16 November 2022 for winter admission.

Consultations can be made after the abovementioned dates. However, arrangements may not be made in time for examinations or by the requested start date in regard to the applicant's studies. Depending on the request, it may take time to provide an answer.

**Due to the COVID-19 pandemic, the entrance examination dates and examination content may be changed.  
In this case, changes will be announced on OSIPP's website:**

<http://www.osipp.osaka-u.ac.jp/ja/admission/admission-information/>

## VI Regarding Supplementary Examinations

Of the applicants who pass the first screening, the following may take the supplementary examination for the oral examination:

### 1. Applicants who may take the supplementary examination

(i) Those who are infected and receiving treatment for COVID-19 during the oral examination period of OSIPP.

(ii) Those who have symptoms who are waiting for COVID-19 test results before the oral examination date.

(iii) Those who have received special permission after consulting with OSIPP.

In principle, those who wish to take the supplementary examination should consult with the Educational Affairs Section of OSIPP by the oral examination date.

### 2. Application materials for the supplementary examination

(i) Proof that the applicant is infected with and receiving treatment for COVID-19 (a medical certificate or equivalent, or contact from a Public Health Center).

(ii) Proof of having undergone testing to confirm infection with COVID-19 (test results, etc.).

### 3. Supplementary examination date

Those who have processed the above application materials will be notified individually by email, post or phone.

## VII Announcement of Successful Applicants

The announcement will be made by posting a piece of paper listing the examinee numbers of successful applicants for each of the screenings (first and second).

The announcement will also be made on OSIPP website (this may be delayed by about one hour) for reference.

Only the applicants who pass the second screening will receive a notification of acceptance by post. Applicants who fail to pass



the first or second screening and applicants who just pass the first screening will not receive a paper notification. We will not respond to phone or email inquiries regarding the announcement.

### First Screening Announcement

	Fall Admission	Winter Admission
Date and Time	Tuesday, 9 August 2022, 1:00 p.m. (JST)	Wednesday, 18 January 2023, 1:00 p.m. (JST)
Place	Entrance of Osaka School of International Public Policy, Osaka University	

Those who pass the first screening will receive an email notification around 2:00 pm (JST, Tentative) the same day regarding information on the second screening. Those who passed the first screening but did not receive an email by the end of the same day should contact the Educational Affairs Section of OSIPP.

### Second (Final) Screening Announcement

	Fall Admission	Winter Admission
Date and Time	Friday, 9 September 2022, 1:00 p.m. (JST)	Friday, 17 February 2023, 1:00 p.m. (JST)
Place	Entrance of Osaka School of International Public Policy, Osaka University	

## VIII Enrollment Procedure

Date and Time	Monday, 6 March 2023 – Wednesday, 8 March 2023, 9:00 a.m. – 4:30 p.m. (Must arrive by 4:30 p.m. JST)* *Excludes 11:30 a.m. – 12:30 p.m.
Place	Educational Affairs Section of Osaka School of International Public Policy, Osaka University
Enrollment information	Details regarding enrollment procedures will be sent with the notification of acceptance. The enrollment fee to complete the enrollment procedures is 282,000 yen. The tuition fee of 267,900 yen for the first semester (535,800 total for the academic year) should be paid by late May (tentative) and late November (tentative) for the second semester.

(1) In principle, successful applicants should complete enrollment procedures by post. Incomplete enrollment materials may not be accepted.

Those who do not complete enrollment procedures within the specified period will be assumed to have withdrawn enrollment.

(2) Those who expect to complete a master course at Osaka University or Osaka University Law School in March 2023 are exempt from the enrollment fee.

(3) Those who will enroll as MEXT Scholarship recipients are exempt from the enrollment fee and tuition fee.

(4) The enrollment fee and tuition fee may be changed.

If the tuition fee is changed after enrollment, the change will be applied from the time of revision.

## IX Disclosure of Entrance Examination Results

### Requesting individual entrance examination results

The following individual results will be disclosed upon request from applicants.

- English proficiency evaluation (pass/no pass)
- Final score of the screening of application materials
- Final score of the oral examination (for second screening examinees only)
- Final score of the master's thesis (for second screening examinees only)
- Lowest score of successful applicants overall (excluding the English proficiency examination score)

### How to receive individual entrance examination results

To receive individual entrance examination results, submit the Individual Results Form. The request period is from Monday, 29 August to Friday, 30 September for fall admission and from Sunday, 5 February to Friday, 3 March for winter admission. It must arrive by the final day within the request period.

Results will be sent at the end of October for fall admission and at the end of March for winter admission to applicants who wish to receive the results. An envelope displaying 親展 (meaning "confidential") will be addressed to the applicant.

## **X Personal Information Protection Policy**

1. Names, addresses, and other personal information obtained through the application procedure will be used in the Entrance Examination Process, Announcement of the Successful Applicants and Admission Procedures.

For those admitted to Osaka University, personal information will also be used in academic-related matters (such as keeping academic and registration records), in student support matters (such as health care management, scholarship applications, career support, etc.), and in school fee management.

2. Personal data such as examination scores, etc. are used for compiling and analyzing data about examination results and for researching and studying methods for screening applicants.

3. When carrying out the procedures above, part of the procedure may be entrusted to third parties. In such cases, after concluding a contract with the third party to ensure that personal information is handled properly, we will provide the party with all or part of the personal information that was submitted to us.

## **XI Other**

Please refer to OSIPP's website, etc. for information on the Graduate School, including the composition of courses, Article 14 of the Standards for Establishment of Graduate Schools (see below) for applicable subjects and methods of enrollment, etc.

Standards for Establishment of Graduate Schools Article 14 (Special Provision for Article 14)

The graduate school may, if necessary, from an educational standpoint, provide education through appropriate means, which include conducting classes or research guidance in the evening and other certain hours and periods.

**April 2022**

### **Contact Information:**

Educational Affairs Section (*Kyomu-Kakari*)

Osaka School of International Public Policy

Osaka University

1-31 Machikaneyama-cho

Toyonaka City, Osaka, 560-0043 Japan

Phone: (06) 6850-5612 (Direct) \*in Japanese

Email: [kyomu@osipp.osaka-u.ac.jp](mailto:kyomu@osipp.osaka-u.ac.jp)

大阪大学大学院国際公共政策研究科博士後期課程（2023年4月入学）  
Application Form for Doctoral Course (Enrollment in April 2023)

Date of Application (YYYY/MM/DD) :                    /                    /                    .

To the President of Osaka University

Furigana			
Name	(Family Name)	(First Name)	(Middle Name)
Date of Birth	/ / (YYYY/MM/DD)	Sex	※ <input type="checkbox"/> Male <input type="checkbox"/> Female

I hereby submit my application to apply for admission to the Osaka School of International Public Policy Doctoral Course, Osaka University.

If you are/were an Osaka University student, please write your student ID (e.g., 31A0000)								Examinee's Number	*Please leave this row blank.
Applicant Category	※ <input type="checkbox"/> General admission <input type="checkbox"/> Non-students <input type="checkbox"/> International students ( <input type="checkbox"/> MEXT Scholar <input type="checkbox"/> Privately-funded <input type="checkbox"/> Government dispatched)								Photo  A solo photograph of the candidate's top-half (hat removed) taken from the front within the past three months  Vertical (5.5cm) × Horizontal (4.5cm)  *Please write your name on the back of the photo.
Your first choice of department	※Please select one of the departments. The other will be considered as your second choice. <input type="checkbox"/> International Public Policy (国際) <input type="checkbox"/> Comparative Public Policy (比較)								
Please fill out the exam date of the English proficiency test you are submitting. (YYYY/MM/DD)	TOEFL (iBT PBT)		/ /						
	TOEIC		/ /						
	IELTS		/ /						
Whether or not you wish to take the oral exam online at OSIPP if you do not have sufficient Internet access.	※ <input type="checkbox"/> I will come to OSIPP (Those residing in Japan only) <input type="checkbox"/> I will not come to OSIPP								
Name of University (Undergraduate Level)	University 大学 Faculty 学部 学科 (Date of Degree received (YYYY/MM/DD):        /        /        )								
Application Criterion	※Please circle the applicable criterion number based on "II Applicant Criteria" of the Guidelines for Applicants. (1)                    (2)                    (3)                    (4)                    (5)                    (6)                    (7)                    (8)								
Name of University (Graduate Level)	Graduate School 大学院 Department 専攻 ※ <input type="checkbox"/> National <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Foreign Universities (Completed Year/Month:        /        ※Graduated・Expected)								
Nationality	(日本国籍の者は都道府県名を記入してください。)								
Research Title (Briefly)	Title: Subtitle (If there is one):								
(Master's) Thesis title you wish to have reviewed	※Master's thesis <input type="checkbox"/> Submitted with this application <input type="checkbox"/> To be submitted later (Year/Month:        /        )								
Name of your desired supervisor	Your First Choice				Your Second Choice (must also be filled in)				
Current address and contact information	(〒        -        )								
	Tel        -        -				Mobile phone        -        -				
	E-mail								
Other address and information	(〒        -        )								

- (Note) 1. All the information, except the examinee's number, must be completed by the applicant.  
2. Please tick the appropriate box for the items marked with a ※ symbol.  
3. Please be sure to fill out the name of your desired supervisor, not only your first choice, but also your second choice.

履 歴 書  
Curriculum Vitae

Osaka School of International Public Policy Doctoral Course  
大阪大学大学院国際公共政策研究科博士後期課程

学 歴 Academic Background	教育課程	Name of School 学 校 名	Country or Region of Location ( 所 在 国 名 )	Standard Period of Study [正規の修業年限]	入学・卒業の年月		
	初 等 教 育 (小 学 校) Elementary School				Enrollment 入 学	YYYY 年	MM 月
					Graduation 卒 業	YYYY 年	MM 月
	中 等 教 育 (中 学 校) Junior High School	( 国 ) [ 年 ]			入 学	年	月
					卒 業	年	月
	中 等 教 育 (高等学校) High School	( 国 ) [ 年 ]			入 学	年	月
					卒 業	年	月
	高 等 教 育 (大 学 ) University (Undergraduate Level)	( 国 ) [ 年 ]			入 学	年	月
					卒 業	年	月
	高 等 教 育 (大学院) University (Graduate Level)	( 国 ) [ 年 ]			入 学	年	月
					(Expected) Completion 修 了 (見 込 み)	年	月
		( 国 ) [ 年 ]			年	月	
年					月		
Total 計 [ 年 ]							
職 歴 ・ 研 究 歴 Job History・Research History	勤務先・研究機関等の名称/ Name of Employer (Institution)				〔在籍年月/Period〕	従 事 期 間	
					〔 年 月 〕	自 /From 至 /To	年 月 年 月
					〔 年 月 〕	自 至	年 月 年 月
					〔 年 月 〕	自 至	年 月 年 月
					〔 年 月 〕	自 至	年 月 年 月
取得した学位 Conferred Degree	学 位 の 名 称 /Name of Degree		取得年月日 /Conferred Year, Month		授 与 機 関 名 /Institution		

(注)初等教育から高等教育まで日本で教育を受けた者は、学校の所在国名欄、初等教育(小学校)欄及び中等教育(中学校)欄を省略してもかまいません。

\_\_\_\_\_

# 推薦書

## Recommendation Letter

Applicant Categories    General admission    Non-students    International Students  
出願者の区分        ※一般        ・ 社会人        ・ 外国人留学生等

Osaka School of International Public Policy Doctoral Course  
大阪大学大学院国際公共政策研究科博士後期課程[illegible]

Examinee's Number 受験番号			
Osaka School of International Public Policy Doctoral Course 大阪大学大学院国際公共政策研究科博士後期課程 (2023年4月入学/Enrollment in April 2023)			
Examination 受		Admission 験	Card 票
Please bring this card during the examination. (注) 受験中は本票を必ず携帯してください			
フリガナ N a m e 氏 名			
Applicant Category 出願者の区分	※	General admission 一般	Non-students ・ 社会人
			International students ・ 外国人留学生等
Department of first choice 第1志望の専攻名	※	International Public Policy 国際公共政策専攻	Comperative public Policy ・ 比較公共政策専攻

※印欄は○印で囲んでください。 / Please circle the applicable choice for items marked with a ※ symbol.

..... 切り離さないでください .....

切り離さないで、このまま提出してください。

Please submit this page without detaching the bottom half.

受験番号

2023 年度 大阪大学大学院国際公共政策研究科博士後期課程  
(2023年4月入学)

Osaka School of International Public Policy Doctoral Course  
(Enrollment in April 2023)

Research Proposal  
研究計画書表紙

フリガナ <i>Furigana</i>	
Name 氏 名	

Applicant Category 出 願 区 分	※ <small>General admission</small> 一般 ・ <small>Non-students</small> 社会人 ・ <small>International</small> 留学生等 (※ <small>MEXT scholar</small> 国費 ・ <small>Private-funded</small> 私費 ・ <small>Government dispatched</small> 政府派遣)
Department of first choice 第1志望の専攻名	※ (第 1 志望の専攻に○印、他は第2志望とみなします。) <small>International Public Policy</small> 国際公共政策専攻 ・ <small>Comperative Public Policy</small> 比較公共政策専攻 Please circle one of the departments. The other will be considered as your second choice.

Research Title 研 究 題 目	
---------------------------	--

Date (Year/Month/Date) 作 成 日	年 月 日
---------------------------------	-------

(注) 1. 受験番号以外は本人が記入してください。

All the information, except the examination number, must be completed by the applicant.

2. ※の項は該当する事項を○印で囲んでください。

Please circle the appropriate choice for items marked with a ※ symbol.

**Please submit the bottom half of this sheet if you will not submit your master's thesis at the time of application for the winter admission entrance examination.**

To applicants of the doctoral course for the winter admission entrance examination,

If the deadline for the master's thesis of the currently enrolled graduate school is after OSIPP's application period, applicants must submit their master's thesis no later than Tuesday, 10 January 2023 for winter admission only. By submitting the confirmation sheet below in place of the master's thesis with other application materials, your application for admission will be accepted and the deadline for submitting the master's thesis will be extended.

However, three copies of the master's thesis must be submitted by post to the Osaka School of International Public Policy by **Tuesday, 10 January 2023** (must arrive or by 4:00 p.m. JST in person). The applicant's name (and the examinee number for those who received their examination admission card) should be written on each cover page.

If the master's thesis is not submitted by the deadline above, the applicant will fail to pass the first screening (in this case, the examination fee will not be refunded). Please sign the confirmation below and submit it with the application materials.

————— Cut (Submit the bottom half of this sheet. The top half is for your records.) —————

To the Dean of the Osaka School of International Public Policy, Osaka University,

### **Confirmation Form for Winter Admission Master's Thesis Submission Extension**

I will not submit my master's thesis at the time of application because the deadline for submission of my master's thesis at my currently enrolled graduate school is later than the application deadline for the winter admission entrance examination of the Osaka School of International Public Policy.

Accordingly, I will submit by post three copies of my master's thesis by Tuesday, 10 January 2023 (or by 4:00 p.m. JST in person).

If I do not submit the master's thesis by the deadline above, I understand that I will fail to pass the first screening and my examination fee will not be refunded.

\_\_\_\_\_ Year      Month      Date

Name \_\_\_\_\_



# Doctoral Course Checklist

Submit application materials in order as listed below, with this checklist at the top (Also submit this checklist)

Category: General Admission/Non-students/International Students    First choice of department (circle one): International Public Policy/Comparative Public Policy

Name of Applicant: \_\_\_\_\_ (For foreign nationals, the name should match that on the English proficiency examination, written in English letters)

No.	Application materials	Information to check
1	Application form Curriculum vitae	<div><input type="checkbox"/> There are no omissions or errors</div> <div><input type="checkbox"/> A photo of the applicant is attached (front-facing, top half, no hats, taken within 3 months)</div> <div><input type="checkbox"/> The applicant is within one of the Application Criteria</div> <div><input type="checkbox"/> The name of the university, school/faculty, university category, and date of (expected) completion matches the certificate of (expected) graduation or completion</div> <div><input type="checkbox"/> 2 choices of Academic Staff are specified from the Academic Staff list</div>
2	Academic transcripts (university) Academic transcripts (master's) Certificate of (expected) graduation (master's)	<div><input type="checkbox"/> For applicants who graduated from an overseas university, a certificate of the degree awarded is attached</div> <div><input type="checkbox"/> It is the original copy</div> <div>A Japanese translation is attached if the certificate is in a language other than Japanese or English (a translation provided by the applicant is acceptable)</div>
3	English proficiency examination score	<div><input type="checkbox"/> The score of at least 1 of the following: TOEFL, TOEIC, or IELTS (scores of 2 examinations may be submitted)</div> <div><input type="checkbox"/> It is the original copy (copies made of the PDFs by the applicant are not acceptable)</div> <div><input type="checkbox"/> It is less than 5 years between the examination date and the time of application (After 1 July 2017 for fall admission and 5 December 2017 for winter admission)</div> <div><div><input type="checkbox"/> The examination is one of the following:<div>TOEFL: Institutional Score Report, Test Taker Score Report, or Examinee Score Report (TOEFL-ITP is not acceptable)</div>TOEIC (Listening and Reading portions): Official Score Certificate* (In principle, it must include a photo)</div><div>*TOEIC-IP is not acceptable (TOEFL iBT Home Edition is acceptable)</div>IELTS (IELTS Academic): Test Report Form*</div> <div>*IELTS General Training is not acceptable (Computer-delivered examinations are acceptable)</div>