

Handling of Applications from Overseas ※All dates and times are Japan time.

As stated in the Application Guideline "V. Application Procedures and Important Information 3. (2) and (3)", for application materials mailed from overseas that arrive after the application period will NOT be accepted, but the Application materials that arrive before the application period will be accepted.

Therefore, if you live overseas, and it takes time to send the documents by post, or if you are worried if it will reach by the due date, please pay the application fee and send the application documents by post as soon as the payment period (from November 15) starts.

However, the following measures will be taken as consideration for those who still cannot make it in time due to the lockdown etc. caused by COVID-19.

(1) In case of substantial delay

Eligible applicants: Those whose application materials have not arrived by the first day of the application period (December 1), even though the application was sent by DHL, etc. with a reasonable amount of time by the application due date (= postmarked by November 28).

How to apply: By sending the following e-mail during the application period (December 1 - December 5, 16:30【be on time】), your application will be accepted even if the original documents arrive after the due date. (If there are any discrepancies between the original documents received at a later date and the documents sent by e-mail, or any other irregularities, the application will be canceled.)

Send to : kyomu@osipp.osaka-u.ac.jp

E-mail subject : 出願書類の提出(大幅な遅延による配慮申請)

E-mail contents: (1) Your Name (2) Date documents were sent  
(3) URL and number for tracking

Attachments: (1) Proof of the date the documents were sent (screenshot of the tracking screen, etc.), and (2) All submitted application documents

Notes:

-Please leave the electronic data of all application documents and tracking numbers before sending out the documents so that the above application can be submitted.

-The applicant must check the delivery status of the documents himself/herself to see if they have been received by the first day of the application period. (We cannot respond to inquiries as to whether or not the documents have been received.)

-Please be sure to track the delivery status before sending the e-mail to confirm that the documents have indeed not yet been received by the consignee (Osaka School of International Public Policy). \*When you see "Arrived in country of destination", "Arrived at Osaka", "Picked up at Toyonaka Osaka University Post Office", it means that the materials has not yet been received by OSIPP.

-If your application is postmarked after November 29, or if you did not apply in the above manner, it will not be eligible for this consideration (even if there is a delay in the mailing situation due to COVID-19). As stated in the application guideline "V. Application Procedures and Important Information 3. (2)", if the materials arrive after the due date, it will not be accepted.

Continue to the next page

(2) In case there is no means of postal or courier delivery, such as the post office is closed

Eligible applicants: Those who reside in areas where all means of postal or courier delivery, such as EMS, FedEx, DHL, UPS, etc. are not available as of December 1.

How to apply: Electronic application data will be accepted by sending the following e-mail during the application period (December 1 - December 5, 16:30【be on time】), and completing further necessary procedures<sup>(\*)</sup> at a later date.

Send to: kyomu@osipp.osaka-u.ac.jp

E-mail subject : 出願書類の提出(郵送の手段がない場合の配慮申請)

E-mail contents: (1) Name (2) Place of residence (3) Specific explanation of the lack of postal or courier service (attach proof if possible)  
(4) The date of resume of postal service if you have any information

Attachments: (1) Something indicating that there is no means of postal service (URL, screenshot, etc.), and (2) All application documents

- (\*) For **necessary procedures** other than sending the above e-mail, **we will notice each applicant individually** after confirming the fact that there is no means of mailing or courier service. (**We will ask you to send your English proficiency scores from ETS or IELTS directly to OSIPP, or to send your transcripts and certificates directly to OSIPP from your home university**, in other case, to **submit the original documents at a later date**, depending on when the postal service is resumed. If any irregularities are discovered during this original verification process, the application will be cancelled).

Notes:

-Applicants must confirm by themselves whether or not they have the means of postal or courier delivery.

-If the post office closes on or after December 2, and that falls under (2) above occurs, this measure will not apply, so those who are concerned should submit their application materials as soon as possible after the payment period starts on November 15.